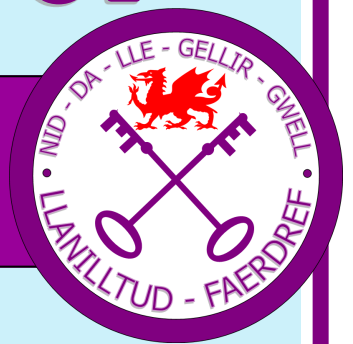


# Llanilltud Faerdref Primary School

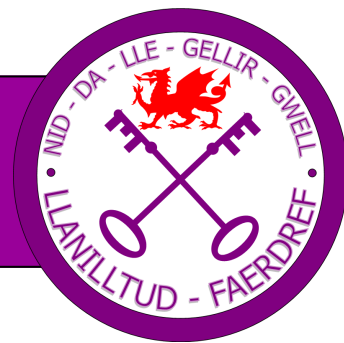
Prospectus 2021-2022



Care, Share, Believe, Achieve.



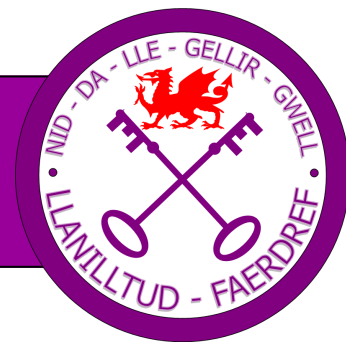
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# School Details



## School Details

Llanilltud Faerdref Primary School,  
St. Illtyd's Road,  
Church Village,  
Pontypridd,  
Rhondda Cynon Taf.  
CF38 1DB  
Telephone: **01443 204626**  
E-mail: [admin.llanilltudfaerdrefprimary@rctcbc.gov.uk](mailto:admin.llanilltudfaerdrefprimary@rctcbc.gov.uk)  
Website: [www.llanilltudprimaryschool.co.uk](http://www.llanilltudprimaryschool.co.uk)  
Twitter feed: @LlanilltudF

## RCT Local Education Authority

Director of Education: Mrs. Gaynor Davies  
Ty Trevithick,  
Abercynon,  
Mountain Ash.  
CF45 4UQ  
Telephone: **01443 744000**

## The Governing Body

### HEADTEACHER:

Mr Thomas Lewis

### LEA GOVERNORS:

Mrs Ashlie Holland (Chairperson), Mr David Williams,  
Mr Darren Williams

### MINOR AUTHORITY GOVERNOR:

Cllr. Graham Stacey

### COMMUNITY GOVERNORS:

Mrs Anne Davies (Vice-Chair), Rev. Rosa Hunt,  
Mrs Louise Daniels

### PARENT GOVERNORS:

Mrs Rhia Skuse, Miss Victoria Abbott, Mrs Linh Bowen,  
Mr Darren Bool

### STAFF GOVERNOR:

Mrs Amanda Wilton

### TEACHER GOVERNOR:

Mrs Ruth Price

### CLERK TO THE GOVERNING BODY:

Mrs Anneli Hunt



Welsh Network of Healthy School Schemes

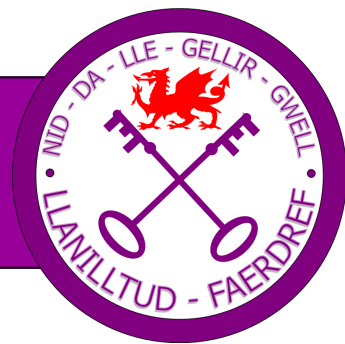


Cynlluniau Ysgolion Iach - Rhwydwaith Cymru





# Letter from the Head teacher



Dear Parents/Carers,

On behalf of myself, the governors, staff and pupils of Llanilltud Faerdref Primary School I would like to welcome you to our excellent school.

Our motto is "Care, Share, Believe, Achieve" which underpins our commitment and dedication in achieving excellence in all areas of school life. This prospectus has been produced to help provide you with an insight into our school. It is full of information that will help you familiarise yourself with many of our structures and routines. I trust you will find it useful.



Choosing the right school for your child is vitally important. We all want the very best education for our children, but we also want our children to be safe, happy and to feel secure. We believe we offer all these things. We pride ourselves on our academic results but we are equally proud of our caring, happy and friendly school ethos. We place great emphasis on developing a strong partnership between home and school, as it is through working together in an atmosphere of mutual respect and support that we can provide what is best for our children, in order that they may be happy, enriched and fulfil their potential.

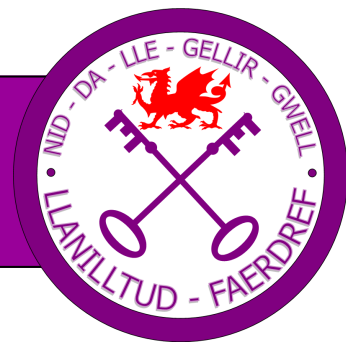
I believe we are an extremely effective school and all the staff are committed to preparing your child for a lifelong journey of discovery and learning. I am incredibly proud to be the Head Teacher of this highly performing, innovative and forward thinking school. If you have any queries about any aspect of school life, please don't hesitate to contact me.

*Yours Sincerely,*

*Mr Thomas Lewis*

*Head teacher*

# School Information



## History and information

Llanilltud Faerdref Primary School is housed in a one-storey building which was built in 1974. The school is a mixed 3 to 11 age school situated in Church Village, Pontypridd. It is a Local Authority school within the area of Rhondda Cynon Taff County Borough Council. There has been a school on this site since the early 1860's.

The school was originally a junior school, but a new Nursery Unit and internal changes were made in 1990, when the school merged with the old infant school to become a primary school.

We benefit from extensive grassed areas surrounding the school with our own football/rugby pitch, pond and eco garden. There is also a large yard with plenty of outdoor equipment. The Foundation Phase area has a large canopied area with planters and seating.



## Information

We have an active and very supportive Governing Body, who are responsible for the school. Advice and support is provided by the Local Education Authority (LEA). The governing body has delegated the responsibility for the day to day management of the school to the Head teacher, under the Local Management of Schools scheme (LMS) this involves the management of learning, school policies, personnel and resources. The governing body meet at least once every term and sub committees, e.g. finance and curriculum, meet when deemed necessary.

We have strong links with our feeder comprehensive school which is Bryncelynog Comprehensive School, in Beddau.

# School Vision and Mission Statement



*The mission statement and aims were agreed following consultation with all members of staff and stakeholders during 2019/20*

## Our Vision Statement

Our goal at Llanilltud Faerdref Primary School is to nurture, inspire, support and challenge all of our pupils using enjoyable, meaningful and diverse learning experiences so that they may become lifelong learners who reach their full potential in an ever-changing world.

## Our Mission Statement

Our mission statement illustrates how we will work towards the achievement of our vision statement. It demonstrates our commitment to the curriculum reform agenda for Wales and our firm intention to secure the four purposes at the centre of our life and work as a school.

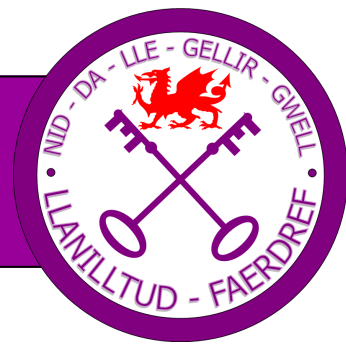
- *To nurture and promote the health and wellbeing of all pupils and staff in a safe, supportive and stimulating environment.*
- *To engage fully and responsibly as active, respectful citizens of an inclusive local, national and global community.*
- *To encourage creative, critical and collaborative skills, embracing challenges and celebrating achievements of all pupils and staff.*
- *To establish a learning community where all pupils and staff are confident to express ideas, take risks and reflect, whilst acquiring new knowledge and skills to challenge themselves to achieve the highest standards.*

## Our Strapline

*Our strapline simplifies our mission statement into four easy to remember values; these values have been used by the school for a number of years and fit the four purposes well*

# Care, Share, Believe, Achieve

# The School Staff



			Core Responsibilities
Headteacher	Mr. T. Lewis		Senior Safeguarding Officer, Health & Safety Officer, CLA (Children Looked After) Co-ordinator, CPD (Continuous Professional Development) Co-ordinator, DCF Leader, Science & Technology Co-ordinator
Deputy Headteacher	Mrs. S. Rudall	Dosbarth Coch Year 6	Deputy Safeguarding Officer, Key Stage 2 Leader, Assessment Co-ordinator, More Able & Talented Co-ordinator, Expressive arts Co-ordinator, LNF Leader
ALNCo (Additional Learning Needs Coordinator)	Mr. L. Wyatt	Dosbarth Oren Year 5	Deputy Safeguarding Officer, Health & Well-Being Co-ordinator (inc RRS Co-ordinator) PE Leader,
Foundation Phase Leader	Mrs. R. Price	Dosbarth Glas Year 1/ Year 2	Foundation Phase Leader, Deputy Safeguarding Officer, Maths & Numeracy Co-ordinator, Student Mentor
	Miss. E. Boast	Dosbarth Melyn Year 4	Language, Literacy & Communication Co-ordinator, Humanities Co-ordinator, Student Mentor
	Miss. H. Davies	Dosbarth Porffor Nursery	ESDGC Co-ordinator (Inc. Eco), Outdoor Learning Co-ordinator, School Council Co-ordinator Welsh Co-ordinator, Healthy Schools Co-ordinator,
	Mr. S. Logan	Dosbarth Gwyrdd Year 2/ Year 3	DCF Leader, Science & Technology Co-ordinator, ESDGC Co-ordinator (Inc. Eco)
	Miss. E. Phillips	Dosbarth Pinc Reception	

## Learning Support Assistants

Mrs J. Baker  
Mrs S. Cox  
Miss N. Godwin  
Mrs L. Griffiths  
Mrs S. Hawkins  
Mrs V. Morris  
Mrs R. Pettigrew  
Mrs M. Wright

## Lunchtime Supervisors

Mrs J. Prior  
Mrs S. Hippard  
Mrs K. Slade  
Mrs L. Nurse  
Mrs A. Lewis

## Breakfast Club Staff

Mrs D. Kizmus  
Mrs J. Earlswood  
Mrs J. Baker  
Mrs A. Lewis  
Mrs J. Prior  
Mrs C. Davies

## School Clerk

Mrs A. Wilton

## Caretaker

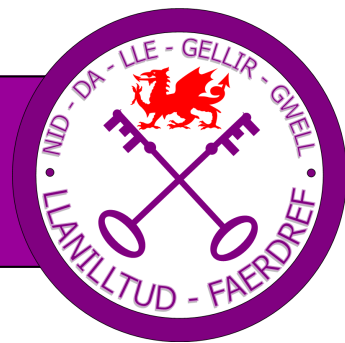
Mr M. Coles

## School Cook

Mrs D. Kizmus



# Admission Information



## Admission Arrangements

RCT council controls all admissions to schools. Llanilltud Faerdref Primary School cannot give places to children but we can provide advice. Applications for a school place need to be made at various stages of a child's education - Pre-Nursery; Nursery; Reception and Secondary. Applications for places in Nursery, Reception and Secondary School (Year 7) can be made online by visiting:

<https://schooladmissions.rhondda-cynon-taff.gov.uk>

Children may be admitted to the Nursery Department from the term following their third birthday.

**From September 2021 we will be offering Nursery places on a full time basis (If parents want their children to stay all day)**

Starting times are September, January and April. For example:

- *If a child has their third birthday between May and August, they can start school in September.*
- *If a child has their third birthday between September and December, they can start school at the beginning of the Spring term in January.*
- *If a child has their third birthday between January and April, they can start school at the beginning of the Summer term.*

A visit to the nursery will be arranged prior to admission. We encourage all nursery children to stay for school dinners as lunchtimes are an important part of personal and social development. We hope that these arrangements will help your child settle quickly into this exciting new stage of their lives.

For children who arrive at our school at a later stage in their school life, we will endeavour to accommodate them in the correct class for their age. We will assign the child a 'buddy' to aid their successful integration into school life, and will have a regular dialogue with the child and parents to smooth the transition process from their previous school to our own.

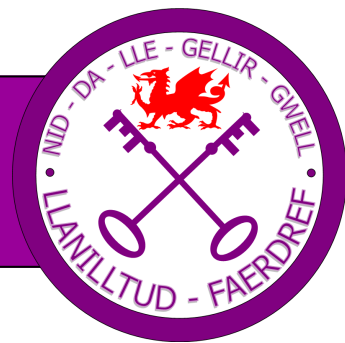


## Transition

Prior to a child starting school in Nursery, parents and children are invited to attend an "open afternoon" session, where information about the school is shared with parents/ carers, whilst the children have opportunity to explore the Nursery environment, get to know the staff and have a great first experience at our school. If a parent/carers is unable to make the meeting school will invite them at a mutually convenient time.

We are fortunate to have strong links with local comprehensive schools and all work hard to ensure a smooth transition for pupils moving from Primary to Secondary Education. The majority of pupils transfer to Bryncelynnog Comprehensive. Our Year 6 pupils visit a number of times throughout the year as part of an on-going induction programme, as part of the transition plan.

# School Dinners and School Uniform



## School Dinners

School Dinners are prepared and cooked on the premises – menus are set by the Local Authority's Catering Service Department. They are available on request from the School Clerk.

Prices of school meals are set by the Local Authority. Parents will be informed of any changes to these costing's. The current cost of a Dinner for Primary Aged pupils stands at £2.55 per day (£12.75/week). Please ensure money is placed in an envelope with your child's name and is given to the Class Teacher or School Clerk. Alternatively School dinners can be paid for online, please contact the school office for more information.

The LA policy/procedure for collection of dinner money is set out below:

- *Meals are requested to be paid for in advance - every Monday for the forthcoming week;*
- *Meals will NOT be provided once the level of arrears per child exceeds 10 meals (at this point a message / reminder will be sent requesting immediate payment. Until payment is received a packed lunch must be provided);*
- *Every half term the school completes a record of arrears for the Local Authority;*
- *Non-payment will see a sundry debtor invoice being raised against the parent – this follows the normal debt recovery process.*

**FREE SCHOOL MEALS** – Application forms for “Free School Meals” can be obtained from the School Clerk. Proof of parents/carers claiming Income Support is essential – applications are made to the LA.

## School Uniform

As a school we believe that by wearing school uniform it gives the children a sense of belonging, it looks smart and wears well. Whilst uniform is not compulsory, we would be grateful for your co-operation in dressing your child in our school colours.

**Uniform consists of:**

- Purple jumper / cardigan - These can be purchased from the school office
- White shirt / blouse / polo shirt
- Grey trousers / grey skirt
- Purple & white summer dress
- Suitable school footwear should be worn.

**For P.E. and Games, children should wear:**

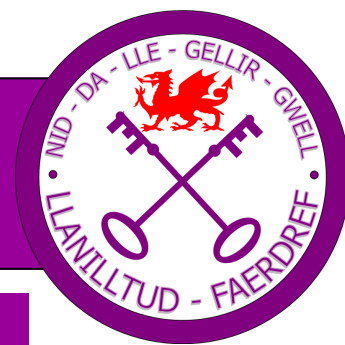
- White t-shirt or top
- Black or white shorts
- Suitable footwear for indoor/outdoor use



## Milk and Snacks

Nursery to Year 2 pupils are provided with a small bottle of milk free of charge (WG initiative) and a snack on a daily basis. A contribution from parents is required – details are provided by the Class Teacher. Junior aged pupils may bring their own **HEALTHY** snack.

# Travelling to School and Timings



## Travelling to School

Our school holds the Platinum Eco Flag. Please make every effort possible to walk to school rather than travelling by car. This will have obvious health benefits for you and your child, whilst helping the environment. If it is necessary to drive, we request that all parents/carers use the public car park near the school and do not enter the staff car park or stop on the double yellow lines between the public and staff car parks.

## School Times

Pupils are supervised on the playground from 8.50 am. Children should not arrive before this time, unless they are attending Breakfast Club, as staff may not be available to supervise them. The school day will start promptly at 9.00am - the school doors and gates will be closed. The side gate is kept locked except for short periods for arriving and leaving school before and at the end of the school day. Unless there is inclement weather, pupils, with the exception of the Nursery class, should be playing on the playground.

Parents who are late will have to sign the late book at the main entrance. At the end of the day, for safety reasons and to avoid congestion when collecting children to go home we would ask parents to wait outside the main building by the designated classroom exits. Staff will be available for 10 minutes only after 3.30 pm to supervise children. Should parents be unavoidably delayed/late they are asked to contact the school office in order that arrangements can be put in place.

No Infant aged pupil should be brought to or from school by anyone under the age of 16.

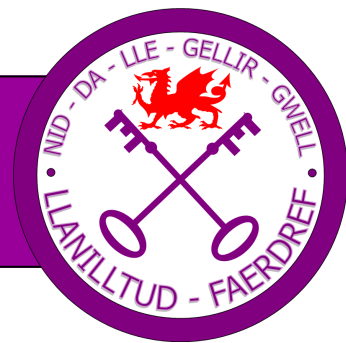
## Teaching Time

The National Assembly Circular 43/90 recommends that the minimum amount of teaching time, weekly, should be 21 hours for 5-7 year olds and 23 ½ hours for 7-11 year olds in KS2. Teaching time does not include the time allocated to registration, daily collective worship and break & lunch periods. Collective Worship will usually start at 10.20 and finish at 10.30.

	Foundation Phase		KS2	
<b>Registration AM</b>	<b>9.00—9.05</b>	<b>5mins</b>	<b>9.00—9.05</b>	<b>5mins</b>
Session 1	9:05 – 10:20	1 hour 15 mins	9:05 – 10:20	1 hour 15 mins
<b>Break</b>	<b>10:30 – 10:45</b>	<b>15 mins</b>	<b>10:30 – 10:45</b>	<b>15 mins</b>
Session 2	10.45-12.15	1hour 30 mins	10:45 – 11:45	1hour
<b>Lunch</b>	<b>12:15 – 1:15</b>	<b>1 hour</b>	<b>11:45 – 12:45</b>	<b>1 Hour</b>
<b>Registration PM</b>	<b>1.15-1.20</b>	<b>5mins</b>	<b>12.45-12.50</b>	<b>5mins</b>
Session 3	1:20 – 2.15	55 mins	12:50 – 2:15	1hour 25mins
<b>Break</b>	<b>2:15-2.25</b>	<b>10 mins</b>	<b>2:15-2.25</b>	<b>10 mins</b>
Session 4	2:25 – 3:30	1 hour 5 mins	2:25 – 3:30	1hour 5 mins

Total teaching time per day	4 hours 45 mins	Total teaching time per day	4 hours 45 mins
Total collective worship per week	50 minutes	Total collective worship per week	50 mins
Total teaching time per week	23 hrs 45 mins	Total teaching time per week	23 hrs 45 mins

# Clubs and Activities



## Extra Curricular Clubs

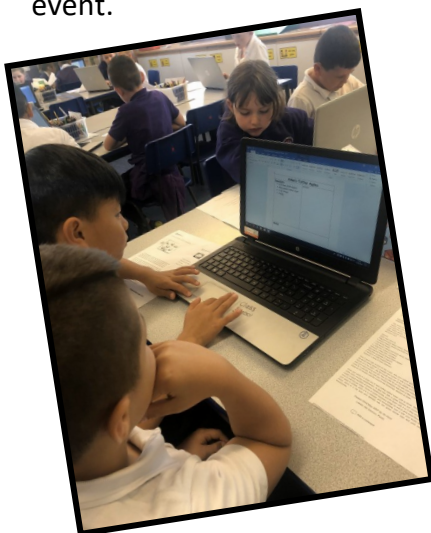
A range of After School/ Lunchtime Clubs take place throughout the year – including Sports Clubs, Craft Clubs, Choirs, Bloggers , Chess etc. Consent Forms will be sent to relevant year groups throughout the year.

## Sporting Activities

As a school we aim to give our pupils as many opportunities as possible to be involved in a wide variety of different sports and physical activities, both indoors and outdoors. Sporting activities, both curriculum based and extra-curricular will change depending on the time of the year, events and tournaments etc. The range includes gymnastics, team sports such as football, netball, cricket and rugby. All Key Stage 2 pupils attend a swimming lesson once a week for a term. This is organised by the LEA parents/carers will be informed in advance to ensure that appropriate kit is brought in..

The school participates in relevant sporting events and tournaments, competing with other schools in the Cluster, LA or further afield. Cycling proficiency courses are run for older pupils.

All pupils take part in our Annual Sports Day event.



## Breakfast Club

A free Breakfast Club operates for all pupils with first admission at 8.10am and last admission at 8.30am. at the main door. Supervisors will register each child and they then have the opportunity to eat breakfast and play table games or watch television until 8.50am. Older children will then be sent out to the yard and younger children will be taken to the playroom until classes start.

## After-School Childcare

The school also offers an after-school childcare club which is run in a classroom at the school from Monday-Friday 3.30-5.30pm.

Simply Out of School:

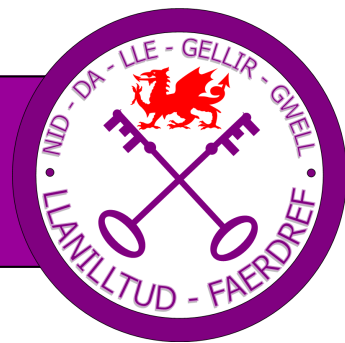
- Accept Childcare Vouchers
- Can accommodate work rota's and emergencies.
- Snacks and drinks are available every evening
- Any individual Dietary needs are catered for at no extra cost.
- Children with Special Needs are catered for.
- DISCOUNTS available for siblings

'Simply Out of School' has been offering quality childcare within RCT for over 10 years. To book a place contact [emma@simplyoutofschool.co.uk](mailto:emma@simplyoutofschool.co.uk) 01656 372910





# Curriculum



## Curriculum Statement

At present the children of Llanilltud Faerdref Primary School follow schemes and programmes of work which comply with the Foundation Phase and the National Curriculum. Children aged 3 to 7 follow the Foundation Phase and from 7 to 11 they follow the National Curriculum. In the Foundation Phase there is an emphasis on experiential learning. Each child's progress is carefully monitored and teachers plan and prepare work to meet the needs of every child in the class. In addition to this we teach RE and have a daily act of worship/reflection promoting our core values.

A broad and balanced thematic curriculum provides all children with a wide range of exciting experiences in order to stimulate their interest and imagination. Emphasis is placed on developing literacy, numeracy and digital competency skills across the curriculum. We strive to engage our pupils in their learning through imaginative, challenging, enriching and fun activities both in school and in the wider community.

### Foundation Phase Curriculum

The Foundation Phase curriculum is followed by all pupils from age 3-7 (Nursery – Year 2).

Statutory areas of learning in the Foundation Phase are:

- Personal and Social Development, Well-Being and Cultural Diversity
- Language, Literacy and Communication Skills
- Mathematical Development
- Welsh Language Development
- Knowledge and Understanding of the World
- Physical Development
- Creative Development

#### Other statutory requirements:

- Religious Education
- Sex Education

### Key Stage 2 Curriculum

The Key Stage 2 curriculum is followed by all pupils – Years 3 to 6.

The Statutory subjects / requirements of Key Stage 2 are:

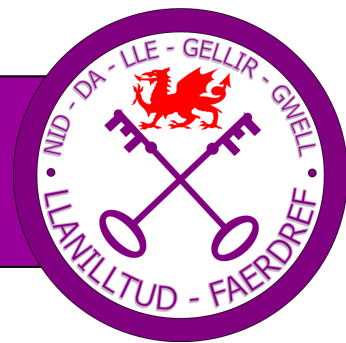
- English
- Welsh
- Mathematics
- Science
- Design and Technology
- Information & Communication Technology
- History
- Geography
- Art and Design
- Music
- Physical Education
- Religious Education

#### Other statutory requirements:

- Sex Education / Personal and Social Education



# Curriculum



## Collective Worship and R.E

The school follows the S.A.C.R.E guidelines for collective worship and Religious Education (RE). An act of collective worship takes place in school every day which is of a broadly Christian nature. Whole school assembly takes place on Monday and Friday and Key Stage 2 children have assembly in the hall on Tuesday and Thursdays. Foundation Phase children have assemblies in the hall on Wednesday. When children are not in the hall class assemblies take place. Parents have the right to withdraw their children from these assemblies and should inform the school in writing should they wish to do so. From time to time we invite local people to take an assembly, e.g. Rev Rosa Hunt and Mr Alun Davies.

Religious Education is taught throughout the school – following SACRE guidelines. Whilst we promote a Christian ethos we teach aspects of all the major religions of the world. Taking our School Mission statement as a lead, we encourage all children and adult stakeholders to be open minded, acknowledging and accepting differences.

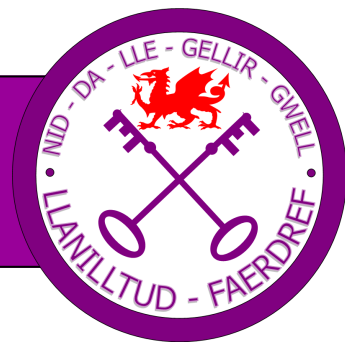
## Sex and Relationship Education (SRE)

The traditional primary school structure where class teachers know their pupils well is particularly appropriate for the teaching of sex education and will ensure that teaching is appropriate to the age and maturity of the pupils involved. The primary school curriculum is ideally suited to deliver SRE through aspects of science, pastoral time and through formal visits to the school by outside agencies, such as the School Nurse Dept. of CwmTaf Health Board.

Puberty for both boys and girls is taught in year 6 by the school nurse. Parents/carers will be notified before the lesson is given and given the opportunity to look at the content and materials used and withdraw consent for their child to attend the sessions. The Sex & Relationship Education Policy is available on the School Website – a hard copy is available on request from the school. (Photocopying costs may apply).



# Curriculum



## The Welsh Dimension—Y Cwricwlwm Cymreig

Welsh is taught as a second language throughout the school and is used incidentally as part of the school day. Pupils are involved in encouraging each other to speak in Welsh and this is part of our “Helpwr Heddiw” programme. Use of the language is encouraged as widely as possible whenever and wherever it is appropriate. At Llanilltud Faerdref we not only teach the Welsh language but also make them aware of our Welsh heritage and culture through local history, our local area, music, art and literature – a range of visits and visitors are used to enhance and enrich the curriculum. The term “Cwricwlwm Cymreig” is used to identify those aspects of the curriculum, which are unique to Wales. In supporting a Welsh ethos in our school we aim to enable our pupils to:

- become aware of the Welsh experience – including trips / visitors / curriculum experiences;
- develop a sense of place & understanding of the factors which have shaped their local and national community;
- have access to the particular Welsh histories and cultural inheritance;
- explore the Welsh identity;
- become aware of the part played by language and literature in the history and life of Wales
- gain a participation in Welsh events e.g. our annual school eisteddfod.

## Community Links

From time to time various members of the community visit the school to enhance and enrich the learning opportunities of our pupils. The Police Liaison Officer, PCSO, Fire Officers, School Nurse, CwmTaf Schools’ Dental Team etc. reinforce curriculum aspects which help pupils understand the need to stay safe and healthy. Other visitors e.g. Rev. Rosa Hunt, Mr Alan Davies help pupils understand moral and religious aspects, taking assemblies, as well as participating in our festivals and some lessons. As a school we use the community to visit, learning about the world of work.

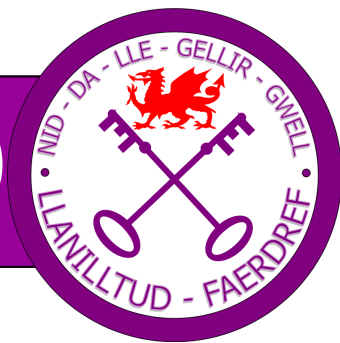


## Homework

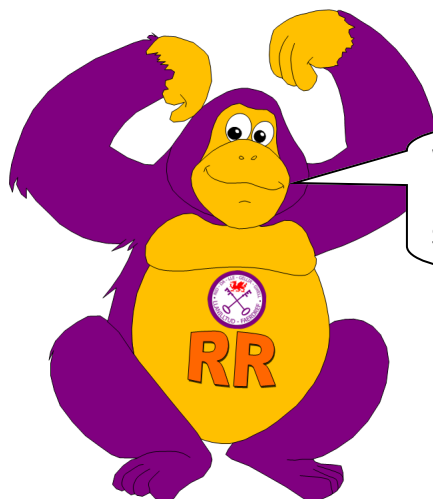
All homework is set in line with the school’s Homework Policy, a copy of which is available on the school website, or in paper form on request. In the Foundation Phase pupils are encouraged to take their Reading Book home and return on a regular basis – a Home School Reading Book is provided. Additional tasks may be sent by the class teacher to support topic work. At Junior level, homework is given by the class teacher- parents are informed of homework set. Google Classroom is often used.



# Additional Learning Needs (ALN)



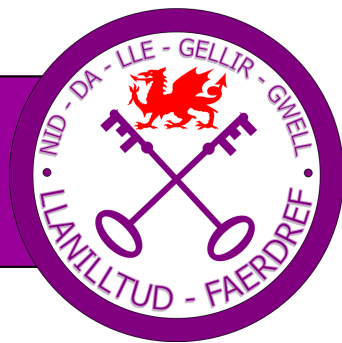
- All children in the school with ALN have full access to both the Foundation Phase and the National Curriculum. Within every class there will be children with a wide range of abilities and staff prepare work to cater for the varying needs.
- The school works within the guidelines of the Code of Practice and children who have ALN are placed on our ALN register.
- School Action highlights concerns about the progress children are making and this is monitored carefully. It may require a more specific approach and this is done through an Individual Education Plan (IEP) which sets small targets to help overcome any difficulties the child may have in a particular area. These IEPs are reviewed termly and parents are invited to school to discuss their child's progress.
- School Action Plus indicates that additional help may be required to ensure the child makes progress. This usually means that, in addition to a specific IEP the child will receive from an outside agency such as occupational health. This may be within the classroom or the child may be withdrawn to work quietly outside the classroom. These IEPs are reviewed regularly.
- If a child does not make sufficient progress and staff and parents are still concerned the school will refer the child to the Access and Inclusion Department of the Local Authority who may carry out a formal assessment to find out if the child has specific learning difficulties needing additional support. Should it be necessary a statement of Special Educational Needs will be written for the child. Parental permission is always obtained before a referral is made.
- At Llanilltud Faerdref Primary School we are committed to working in partnership with parents in providing the best possible education for all children. Every effort is made to support all children requiring support. This includes very talented and able children as well, who also require additional support.
- The school is all on one level and with modifications can be made accessible for wheelchair use. The school does have an Accessibility plan to deal with any such eventuality.



We are a Rights Respecting School.  
I am Rufus the Gorilla. I'm the  
School's Rights Respecting Mascot.



# Assessment, Reporting and Recording



Assessment means gathering information about your child and evaluating it. This is carried out in a number of different ways

## End of Key Stage Assessments

At the end of each Key Stage, in Years 2 and 6, children are assessed by their teacher in Language, Literacy and Communication, Mathematical Development, and Personal and Social Development (Foundation Phase) and English, Maths and Science (Key Stage 2). Parents are notified of the results for their child and for the school as a whole in comparison to Cardiff and Wales.

## Literacy and Numeracy Tests

All pupils across Wales from years 2-6 complete literacy and numeracy (procedural and reasoning) tests each year. The results of these are reported to parents.

## Continuous Assessment

Continuous assessments are carried out by the class teacher and learning support staff on a day to day basis, when she/he records interesting developments concerning your child's learning and progress. This enables the teacher to decide how to move forward and how to give both you and your child clear feedback about achievements. The assessments take many different forms such the marking of pupils' work, observations of pupils, the use of standardised tests and involving pupils in simple assessments of themselves and of their peers and the subsequent setting of their own targets. The school has a range of processes which encourage and involve children in their own learning. Collectively, these procedures help teachers to identify the learning and teaching required to ensure a process of continuous development. Teacher assessments are carefully recorded and analysed.



# Attendance and Assessment Data



## Attendance

Year	Present	Authorised	Unauthorised
2019-20	93.8%	5%	1.2%
2020-21	92.3%	4.2%	2.7%

Our target for 2021- 22 = 94.2%

## Foundation Phase Outcome 5 +

	2019	2020*	2021*
LLC	96%	92%	88%
MD	100%	96%	88%
PSD	100%	100%	100%
FPOI	96%	92%	88%

## Foundation Phase Outcome 6 +

	2019	2020*	2021*
LLC	35%	33%	19%
MD	35%	38%	25%
PSD	78%	67%	63%

LLC = Language, Literacy & Communication / MD = Mathematical Development / PSD = Personal & Social Development / FPOI Foundation Phase Outcome Indicator (Pupils have achieved expected outcome in all 3 areas assessed).

## Key stage 2 Level 4 +

	2019	2020*	2021*
English	97%	100%	93%
Maths	97%	100%	93%
Science	97%	100%	93%
CSI	97%	100%	93%

\* = COVID - Disruption to the school year

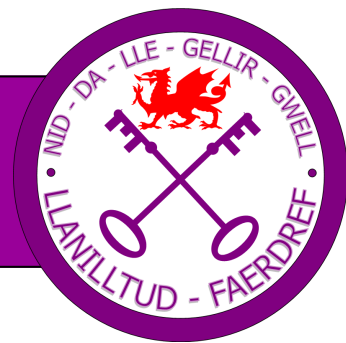
## Key stage 2 Level 5 +

	2019	2020*	2021*
English	42%	39%	39%
Maths	54%	44%	46%
Science	48%	44%	46%

CSI = Core Subject (Pupils have achieved expected level in all 3 areas assessed).



# Health and Safety Information



## Health And Safety

Every effort is made to ensure that the school is a safe and healthy environment for all children, staff and visitors. Regular fire drills are carried out and regular checks on school equipment in the classrooms and the playgrounds are undertaken. Risks Assessments are developed and updated regularly. The Head teacher & Governing Body are responsible for Health & Safety and operate a rolling programme of basic first aid training for staff, with at least two staff more fully trained. Children are encouraged to walk inside the building at all times, and to play sensibly at all times. The school follows guidelines issued by Rhondda Cynon Taff in relation to Health & Safety matters.

## Security

The main door is kept locked at all times and can only be entered via a buzzer system. CCTV cameras are placed around the school including the main entrance in order that visitors can be seen clearly from the office before entry. A Visitors Book is in operation in the main foyer. Staff & GB have a sign in/out board in foyer. On the Admissions Consent Forms parents/carers are asked to put photographs of the people who may pick up their child. The school has an intruder alarm system and security lighting. The staff car park is limited to staff cars and emergency vehicles.

## Health

If your child has any medical problems e.g., hearing/speech difficulties or conditions such as asthma or epilepsy, it is important you tell us. From time to time your child may be called for routine medical examinations – hearing tests, eye tests, height & weight, teeth etc. by the school nurses / dental team of CwmTaf Health Board. You will receive prior notice of these, along with consent forms. The school works very closely with the school nurse / health visitor, who are always prepared to discuss any health issues in confidence.

## Medication

We can give medication but parents/carers will need to sign consent forms stating the amount / time needed to be given. School follows WG guidelines – further details available in the Healthcare policy, found on the School Website. Medicines will be kept in a locked cupboard in the main office or in the fridge. School takes no responsibility if medication is not given during the school day.



## Illness in School

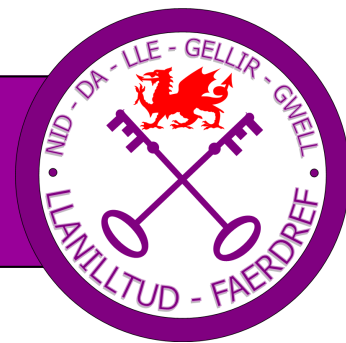
If a child becomes ill and is unfit to remain in school parents will be contacted. Parents/ carers are asked to inform the school of any change in circumstances (address, contact tel. numbers etc. ) so that a call can be made promptly in the event of an emergency. If we cannot contact the parent/named contact the school will then seek medical assistance immediately, if required.

## Safeguarding/Child Protection

As a school we take the safeguarding of all our pupils very seriously and all staff are trained to the relevant level. It is statutory that we follow the All Wales Child Protection Procedures 2008 and the Social Services and Well-Being Act 2014, which means it is mandatory for us to pass on any concerns about child safeguarding to the Multi-Agency Safeguarding Hub (MASH) and Children's Services Department for investigation. The Headteacher (Mr T. Lewis) is the Senior Designated Safeguarding Officer, with Mrs Rudall, Mr Wyatt and Mrs Price as deputy Safeguarding Officers. Details of the Safeguarding Officers are displayed around the school.



# Administrative Information



## Attendance, Absences and Punctuality

All pupils are required to attend school regularly. We encourage high attendance and a wide range of rewards / initiatives have been introduced. It is very important that children arrive in school on time so that they prepare themselves for the day ahead and are involved in the important social aspects of registration etc. Children arriving late disrupt the other pupils. Late arrivals will need to sign the Late Book. Llanilltud Faerdref Primary works in close conjunction with the Attendance and Wellbeing Service (AWS) of the Local Authority. LA procedures regarding attendance & punctuality are followed. As parents/carers you will be kept fully informed of your child's attendance each half term, and any concerns we may have. Attendance data for the last 3 terms is presented to all parents in the Governing Body Annual Report to Parents (sent each Autumn Term). Parents are asked to telephone the school to explain the reason for absence on the day that a child is absent, so that an authorised absence can be awarded. If parents/carers do not inform the school we will ring you to find out the reason and an unauthorised absence will be awarded. Parents/ carers wishing to take their child out of school during term time may be issued with a Fixed Penalty Notice (FPN) of £60 per child by the LA. The decision to issue a FPN is at the discretion of the Head teacher and Governing Body, dependent on a number of factors – all of which are clearly stated in the Attendance Policy – available from School and the School Website. Policy is reviewed annually. Parents/carers are informed of any changes.

## Charging and Remission

During the course of the academic year educational trips and visits will be arranged to give pupils a wider range of experiences, reinforcing work undertaken in class. Parents will usually be asked to make a contribution towards the costs of these trips. No child will be prevented from going on an educational trip during school hours as a result of no contribution. If you have any concerns about the costs of visits please come and speak to the Clerk or Head teacher. These visits provide value for money and parental contributions are greatly valued. The school does not charge for transport for swimming lessons.

The Governing Body has the right to charge parent/carers in the following circumstances: breakages of windows, doors or fittings as a result of a pupil's behaviour- a nominal charge will be made to an individual's parents/carers or a proportional cost if more than one pupil is involved. The school has a charging policy which is accessible to any parent/carers at either the school or on the school website.





# Administrative Information



## Equal Opportunities

It is the duty of the Governing Body and Head teacher to promote equal opportunities and good relations. The school has an Equal Opportunities Plan, as well as an Accessibility Policy & Plan. As a school we stand against all forms of discrimination on grounds of ethnic origin, race, religion, gender or disability. We aim to promote justice, equality of opportunity and fair treatment for all, in order for each child and stakeholder to achieve the success and self-respect they deserve. We strive to eradicate any form of discrimination by developing an understanding and acceptance of other human beings and cultures.



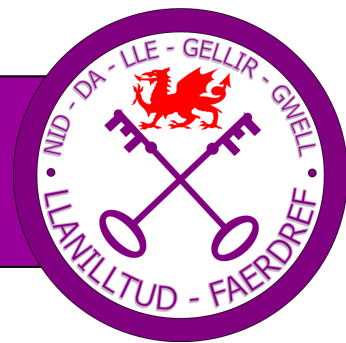
## Behaviour and Discipline

A sensible and responsible standard of behaviour is expected of all children, based on the principles of courtesy and consideration for others at all times. The school adopts a positive behaviour programme, which reinforces our school motto of "Care, Share, Believe, Achieve". It is important that through the examples set them by both parents/carers and staff, children are made aware of their responsibilities to the school and to the community at large. Pupil Voice is used effectively to assess pupils' feeling and understanding of good behaviour and discipline. A range of rewards and sanctions are used to encourage good behaviour. A copy of the Behaviour Policy is available on request.

## Anti-Bullying

Llanilltud Faerdref Primary does not accept bullying in any form. It is a fundamental aim that every child should feel safe, secure and happy in our school. Our school has an anti-bullying policy – following LA guidelines. The policy is available on request and is on the school website. The policy should be read in conjunction with other school policies, including Behaviour, Equal Opportunities, Positive Handling & Physical Restraint. The School is a Rights Respecting School; pupils have been involved in the development of a Code of Conduct. This is displayed throughout the school. Any forms of bullying are dealt with immediately, with parents informed. Incidents of bullying may result in a school exclusion. Termly reports are sent to the LA.

# Administrative Information



## Freedom of Information Act

One of the aims of the Freedom of Information Act 2000 is that all public authorities including maintained schools should be clear and proactive about the information they will make available to the public. Parents/carers have the right of access to information on their child on request to the Head teacher. To do this we have produced a publication scheme setting out:

- The classes of information that we publish
- The manner in which the information will be published
- Whether the information is available free of charge or on payment.

Should you require any further information please write to:

The head teacher or e-mail to:

**[admin.Llanilltudfaerdrefprimary@rctcbc.gov.uk](mailto:admin.Llanilltudfaerdrefprimary@rctcbc.gov.uk)**

Further information about the school can be found on our website at:

**[www.Llanilltudprimaryschool.co.uk](http://www.Llanilltudprimaryschool.co.uk)**

## Accessing Documents

All school documents can be accessed from the Head teacher. Prospectus and Annual Report to Parents are free but there may be photocopying charges for individual copies of policy documents. Majority of policies can be accessed on the School Website.

Alternative forms (i.e. large print) can be provided if needed.

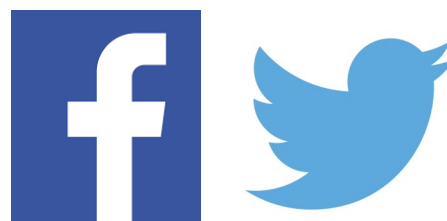
## Confidential Information

Parents/carers are requested to complete a confidential contact form annually and return it to school. It provides us with information which is important, especially if we need to contact you in an emergency.

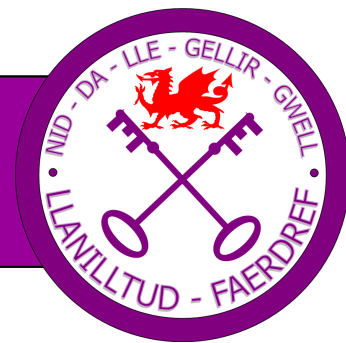
Should you change your address or telephone number, please inform the school. Any other changes which are likely to affect your child should be communicated to the school. All information will be treated as CONFIDENTIAL.

## Social Media

Parents/carers sign a Home School Agreement or consent booklet, providing school, parents and pupils with very clear expectations of the roles & responsibilities of all parties. Included in the agreement is the statement that pupils, or parents/carers WILL NOT bring the school into disrepute on social media sites such as Facebook or Twitter. NO school issue, child or member of staff should be discussed. There is a complaints procedure and the Head teacher will see any parent/carer to sort out any issue, no matter how small.



# Administrative Information



## Term Dates

	<i><b>Term Begins</b></i>	<i><b>Half Term Holiday Begins</b></i>	<i><b>Half Term Holiday Ends</b></i>	<i><b>Term Ends</b></i>
<i><b>Autumn Term 2021</b></i>	Friday 3rd September	Monday, 25th October	Friday, 29th October	Friday, 17th December
<i><b>Spring Term 2022</b></i>	Monday, 3rd January	Monday, 21st February	Friday, 25th February	Friday 8th April
<i><b>Summer Term 2022</b></i>	Monday, 25th April	Monday, 30th May	Friday, 3rd June	Friday, 22nd July



## Complaints Procedure

The Governing Body has approved the document setting out the arrangements for the Local Authority in respect of the above. The complaints procedure is summarised as follows:

1. Informal complaint made to staff and/or Head teacher of the school.
2. If not satisfied by the response from the school a formal complaint can be made in writing to the Chair of the Governing Body, which will be shared with other Governors on the Complaints Sub-Committee.
3. If not satisfied with the outcome of the Governing Body a further formal complaint can be made in writing to the Director of Education for the LA through the Clerk of the Governing Body.
4. Formal complaint via the director of Education to the Count Members' panel.
5. If any parent/carers is still not content that the complaint has been dealt with properly, then he/she is entitled to appeal to the Minister of Education and Lifelong Learning.

The school has a Complaints Policy that is available to any parent/carers on request.



**NO SMOKING  
NO VAPING**

### Please Remember

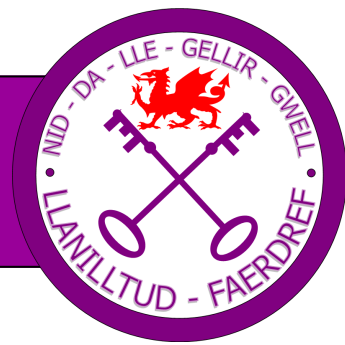
In order to ensure the safety of all our pupils, **dogs** are not allowed on the school premises. The school is a No Smoking/vaping area – including the Playground.



**No dogs**



# Information



## Parental Visits

The school welcomes visits from parents and the Head teacher will normally see them at any time during the school day, providing she is not committed elsewhere. It would be helpful, however, if parents could make an appointment. Parents are invited in to school throughout the year to see their child's work, discuss their child's progress with the class teacher and for special events and concerts. School communicates with parents through newsletters, text messaging service and via Twitter, as well as face to face and by telephone.

Parents receive an annual report from the Governing Body, providing information on the performance of the school over the academic year. In addition, all parents will receive a full written report every July, detailing the progress their child has made during the year.

## Parental Teacher Association (PTA)

The school has a very active and supportive PTA which not only helps raise funds but runs various social events, such as Halloween discos, summer fetes and fashion shows. Over the past few years, capital funding raised by the PTA has subsidised trips for all classes for every one of their topics. The PTA recently funded the development of a "Sensory Room" at the school, along with purchasing a wide range of ICT equipment to help pupils develop their digital skills. The PTA have their own Facebook page, announcing meetings, events and general news items.  
**NEW MEMBERS ARE ALWAYS WELCOME.**

## School Awards

The school has been successful in obtaining many prestigious awards and we are very proud of the fact that Llanilltud Faerdref Primary was the first primary school in RCT to be awarded the Green Eco Flag. The school has recently retained the Platinum Eco flag award which is the highest attainment for work carried out in relation to environmental issues such as energy savings, recycling and conservation of the environment. We also hold the Investors in People award and the Healthy School Phase 4 Award, and are awaiting confirmation of the Phase 5 award.

The school has also successfully gained the Basic Skills Quality Standard for its standards in delivering teaching and learning of the basic skills and has recently become a Rights Respecting School.





# Code of Conduct



## Llanilltud Faerdref Primary School



### Code of Conduct

Article 28: You have the right to a good quality education

**You have a responsibility not to disrupt anybody else's education**



Action	Consequence (all actions will also result in moving down the class behaviour chart)
Hurting others through rough play	Time out/Miss full break/ Class Teacher/ Head Teacher
Fighting	Head Teacher and miss full day's break
Taking or damaging someone's property	Miss full break/Head teacher
Swearing or inappropriate language/ actions	Miss full break/Head Teacher
Cheeky, rude or disrespectful to <b>ANY</b> member of staff	Miss full break/ Class teacher and miss full day's break/ Head Teacher and parents/ Sent home for Lunch times
Name Calling	Timeout/ Miss full break and class teacher informed/ Head Teacher
Lying	Miss full break/Class teacher informed and miss full break/ Head Teacher
Being where you shouldn't be during break times eg. Toilet, library, cabins, swinging on bars.	Timeout/ Miss full break/ Class teacher informed and miss full break/ Head Teacher
Misbehaving during lessons or assembly eg. Talking, shouting out, tapping pencils, getting out of your seat, etc.	Warning/ Move Seat/ Time out/ Miss full play to practise sitting quietly or complete work/ Head Teacher
Not lining up when the bell has rung	Warning/ Practise lining up during next break/ Line up for full day's breaks





